Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

INVITATION TO BID

PURCHASE REQUEST NO: 31-24-01-0157

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

TEM#	QTY.	UNIT	ARTICLES	U PRICE	TOTAL	
		Deli	very Te <mark>rm: (All Lots) 5 Calendar</mark> Days upon receipt Lot I	of P.O.		
1	480	pc	Sports Medal, Gold Big			
2	470	рс	Sports Medal, Silver Big			
3	220	рс	Sports Medal, Bronze Big			
4	6	рс	Trophies & Plaque (Acrylic 7x10 in)			
5	10	pc	Trophies & Plaque (Acrylic 6x8 in)			
			Lot II 7960	Sub-total:		
1	20	gal	Flat Paint Latex, 500 -White			
2	15	pcs	Roller Brush w/ handle # 4			
				<mark>Su</mark> b-total:		
	0.4	11	Lot III			
1	21	content	Pol Valve 11kg LPG (Content Only)			
4	000		Lot IV			
1	200	container	Mineral Water 20 liters (Content Only) x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-			
PURPOSE:			For the use of DepEd Division Athletic & Cultural Meet on	TOTAL		
	I OIN OOL		February 28-29 & March 1 & 2, 2024.	TOTAL		
			1 oblidary 20 20 a Maron 1 a 2, 2024.			
Company Name / Dusings Name 9 Address Name / Signature of Danuar antations					Г	
Company Name / Business Name & Address Name / Signature of Representatives					Form & Amount of Bid Security	

INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 31-24-01-0157 DATE : January 23, 2024

PURPOSE: FOR THE USE OF DEPED DIVISION ATHLETIC & CULTURAL MEET ON FEBRUARY 28-29 & MARCH 1

& 2, 2024.

OFFICE: DEPED

Lot 1

Lot 2

Lot 3

Lot 4

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., February 6, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

: Two percent (2%) of the ABC (See above)

: Five percent (5%) of the ABC (See above)

AMOUNT OF CONTRACT BID SECURITY

Cash/ Manager's Check/ Surety Bond Bank Draft/Guarantee

(2% of ABC) (5% of ABC)

: 52,930.00 : 1,058.60 : 2,646.50 : 14,650.00 : 293.00 : 732.50 : 26,250.00 : 525.00 : 1,312.50 : 5,000.00 : 100.00 : 250.00

TERMS & CONDITIONS

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank in favor of City Treasurer of San Carlos City.

 b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank,

nmercial Bank:

authenticated by a Universal or Commerce if issued by a foreign bank.
c) Surety Bond callable upon

demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing : Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- 3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- 4. Your price offer must be valid for 120 calendar days.
- **5.** Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- **6.** Submit Omnibus Sworn Statement duly notarized, together with your bid.
- 7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- 8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE